



### **Registration Fee & Cancellation Policy**

Enrollment is limited and thus full payment is required to reserve space for Skills for Life 3 Workshop. The tuition/registration fee includes seminar instruction, materials, seminar certificate, and meals as noted in the program schedule. Full tuition less 10% is refundable if we receive written cancellation 1 week prior to seminar. Registrants who notify USISPO of cancellation up to one week of the beginning of the seminar are eligible for registration refund, less 10% for processing. USISPO, Inc. is not responsible for any guaranteed airline or hotel reservations.

Registration for the SFL4 will be open until 24 hours before the first class meeting. In the unlikely event that the course/event is cancelled, we will make every effort to contact the participants, with information they submitted when they registered as well as posted information on the web site. In the event of cancellation, participants will receive a full refund by check or credit card, based on method of payment. We ask participants to allow ample time for refund check processing and credit card account transactions.